# **Booking A Meeting Room**

## **# Member Portal**

Go to https://102222cente.yardikube.com/member/content/#/app/dashboard

#### 1. Click on Book a Space...

	Adron Wells	
🗥 Led	ger Operations Community, LLC	> Ledaer
	5	
		ž≡
	Book a Space 📏	Manage E
\$0.00	Reserve any of our coworking or private spaces for short or extended use.	View and edit
Tango		Created with Tango.us

#### 2. Click on highlight



3. Click on dropdown trigger

		Hourly	
	Date		
		6/9/2023	3
	Time		
	11:15 AM	C	12:15 PM
	No. of Attendees		
		1	
	Today's Total \$30.60	)	
Tango			Created with Tango.us

4. Click on 2:00 PM



5. Click on 2:00 PM



6. Click on dropdown trigger

	Hourly		~	
	6/9/202	3		
М	()	03:00 PM	٩	
endees				
	1		~	
tal \$30.60	)			
Tango				Created with Tango.us

#### 7. Click on 4:00 PM

'alue Tango		\$3	30.00 Created with Tango us
	8:00 PM	9:00 PM	10:00 PM
<b>Room</b> nour) x 1.00 Hour	(s) <b>4:00 PM</b>	5:00 PM	6:00 PM
	12:00 PM	1:00 PM	2:00 PM
al \$30.60	8:00 AM	9:00 AM	10:00 AM
1	4:00 AM	5:00 AM	6:00 AM

#### 8. Click on 4:00 PM



#### 9. Click on 1

Date			
	6/9/2023	i	
Time			
02:00 PM	(U) 04:00 PM	C	
No. of Attendees			
	1	~	
oday's Total \$61	.20		
Meeting Room			
(\$60.00/hour) x	2.00 Hour(s)	\$60.00	
Tango			Created with Tango.us

### 10. Click on Pay Now...

Pay Now
Bill Later
By Continuing you agree to our Terms of Service

11. Click on Confirm Booking (\$61.20)



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