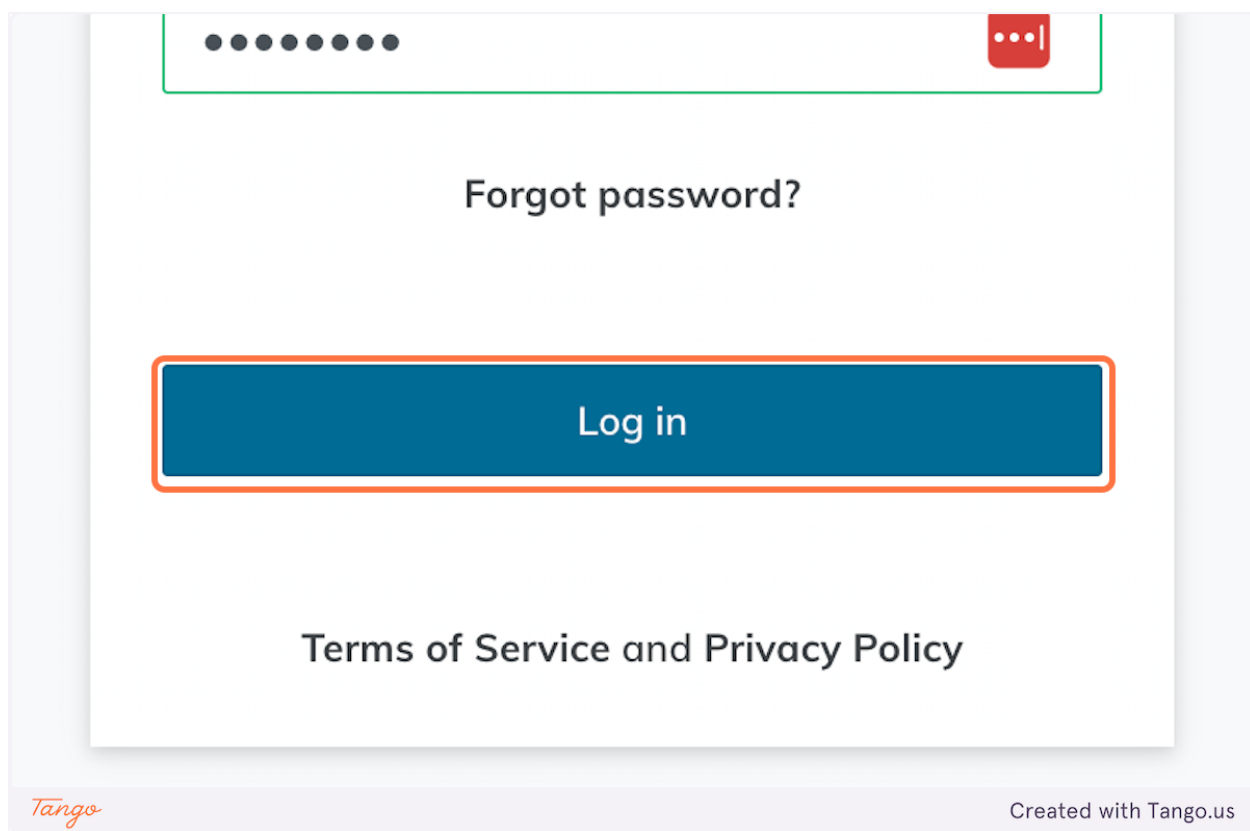


Creating a Support Ticket

[# Member Portal](#)

Go to <https://102222cente.yardikube.com/member/content/login#/appaccess/login>

1. Click on Log in



2. Click on Support...

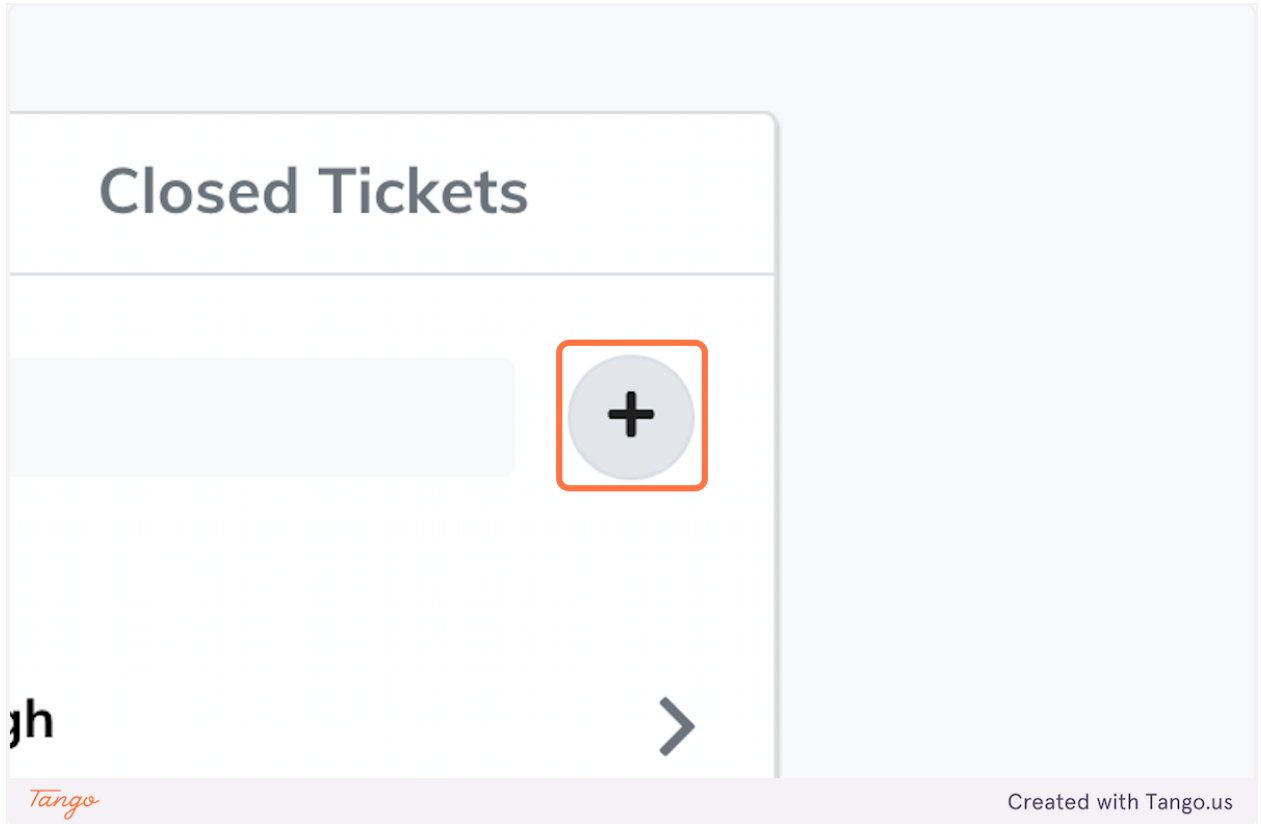
view and edit details of any reservation.



Support >

Reach out to our staff directly for assistance with any issue.

3. Click on tabpanel



4. Type "A/C is to cold"

New Support Ticket

Ticket Info

Property
Ledger

Subject
A/C is to cold

14/35

Category
Select Category

Priority
Select Priority

Message
Additional info here...

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5. Select Building Systems

Subject

A/C is to cold

Category

Building Systems

Priority

Select Priority

Message

Additional info here...

Tango

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6. Select Medium

d

14/35

Priority

stems

Medium

Info here...

Tango

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7. Type "To cold in my office."

Leage

Subject

A/C is to cold

14/35

Category

Building Systems

Priority

Medium

Message

To cold in my office.

Attachments

Tango

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8. Type "This is a Test"

New Support Ticket ✕

Ticket Info

Property
Ledger ▼

Subject
This is a Test 14/35

Category: Building Systems ▼ Priority: Medium ▼

Message
To cold in my office.

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9. Type "Testing from my app"

Leage

Subject

This is a Test

14/35

Category

Building Systems

Priority

Medium

Message

Testing from my app

Attachments

Tango

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10. Click on Create Ticket

Building Systems Medium

Message

Testing from my app

Attachments

+ Add File

Create Ticket

Tango Created with Tango.us